# **Building Better Futures**



## COVID-19 Updates and Habitat LA Preventative Measures

Dear Friends of Habitat for Humanity of Greater Los Angeles:

Habitat for Humanity of Greater Los Angeles' (Habitat LA) is closely monitoring the 2019 novel coronavirus (COVID-19) outbreak and the precautions governments, health organizations, businesses and other international non-governmental organizations continue to take to limit its spread and impact in a growing number of countries.

Our priority is always the health and safety of our staff, volunteers, partners and the people we serve. Our Senior Leadership Team is meeting daily and as of March 12, 2020, Habitat LA is taking a proactive approach to minimize potential exposure to the virus in the following ways:

### ReStores: Open with Extra Cleaning; Reduced Days of Operation

All three of our ReStore locations will be open from Friday to Monday from 8:30 am to 7:30 pm, starting March 27, 2020. Additional precautions are being taken at the cash registers, restrooms and all areas. Surfaces will be wiped regularly. Sanitizer and disposable wipes will be made available for staff and customer use.

We are doing donation pick-ups but ask that all donors are asked to please to put their items outside of the home on the day of pick-up. Merchandise will be cleaned on pick-up and extra efforts are being made to wipe down and sanitize. We may suspend pick-up of donated merchandise in selected areas, if we feel it presents a risk to our staff.

### Individual/Team Building Volunteers:

In order to protect our communities, Habitat LA work sites and ReStores will be closed to volunteers through May 19, 2020. This policy will be reviewed on an ongoing basis. Groups who were scheduled to volunteer during this time will be rescheduled once our sites reopen.

### Habitat Events:

Out of an abundance of caution, we have postponed all events through May 19, 2020. We will continue to monitor this on an ongoing basis and may postpone other events, as necessary.

### Staff Safety:

Habitat LA is asking staff to refrain from attending non-essential business events or gatherings through the end of April. We are increasing telecommuting options and have suspended domestic and international travel through May 19, 2020. We are also increasing office sanitation procedures.





#### **Additional Resources**

Please visit the following sites for an overview of the virus, up-to-date information on the status of the outbreak, and health resources should you become concerned about your own condition or that of a loved one.

- <u>CDC COVID-19</u>
- Anthem Members: What you need to know about the Coronavirus

We are, of course, closely watching the news, local public health agencies, and the public-school response and will modify our response as appropriate. If you have any questions, please feel free to contact our offices at 310-323-4663.

Thank you!

Tin Rank

Erin Rank President and CEO