



8739 Artesia Boulevard, Bellflower, CA 90706  
(310) 323-HOME (4663)  
www.habitatla.org

## Volunteer Information Form

Mr/Mrs/ Ms/Miss  First Name  Middle Name  Last Name

Address (home)  Apt/Unit Number  City  Zip Code

Phone (home/cell)  Phone (work)  Volunteer Date  Date of Birth

Male  Female E-mail Address (personal)

Employer  Position Title

Volunteering with employer or group (Y / N)  Group Name  Are you a veteran? (Y / N)

Are you currently serving in the military? (Y / N)  If so, what branch of service?  Do you have a family member currently serving in the military? (Y / N)

### Requirements:

- No previous experience is required. We provide all the tools and equipment needed.
- All volunteers must be at least 16 years of age to work on the construction sites and 14 years of age in the ReStores.
- All volunteers must bring this form, the Emergency Contact Form and the Waiver and Release of Liability Form.
- Minors must have a parent or guardian sign the Waiver and Release of Liability Form and bring it on their volunteer day.

### What to Bring to the Construction Site and ReStores:

- Sturdy, closed toed shoes (required).
- A sack lunch, unless you or your group is bringing lunch.
- Sunscreen, hat and glasses (optional).
- A water bottle! We have large jugs of water on site to refill.

### Our Mission

Seeking to put God's love into action, Habitat for Humanity brings people together to build homes, communities and hope.

### How does it work?

Through volunteer labor and donations of money and materials, Habitat builds and rehabilitates simple, decent houses with the help of the homeowner (partner) families. Habitat houses are sold to partner families at no profit, financed with affordable, no-interest loans. The homeowners' monthly mortgage payments are used to build even more Habitat houses. Habitat for Humanity provides a hand-up, not a hand-out. In addition to a down payment and the monthly mortgage payments, partner families invest hundreds of hours of their own labor – called sweat equity – into building their Habitat house and the houses of others.



# Emergency Contact Form

First Name  Last Name  Volunteer Date

**In case of Emergency Please Contact:**

First and Last Name  Relation

Work Phone  Cell Phone

Address  City  State  Zip

The following information may be needed by any hospital or medical practitioner not having access to the volunteer's medical history.

Allergies  Medications Currently Being Taken

Blood Type  Date of Last Tetanus Shot  Personal Physician  Phone

Address  City  State  Zip

Health Insurance Provider  Policy Number  Insurance Agent

**Medical Contact Info:**

Doctor Name  Phone #

**Do you have a preferred Hospital or Physician if Emergency Treatment is required? If so, please list:**

Hospital -or- Physician  City -or- Phone #

*I have voluntarily provided the above contact information and authorize Habitat for Humanity of Greater Los Angeles and its representatives to contact any of the above on my behalf in the event of an emergency.*

Volunteer Signature  Date



# Release & Waiver of Liability

I acknowledge that I have voluntarily applied to Habitat for Humanity of Greater Los Angeles to participate in construction, ReStore, office and/or other volunteer activities (“Volunteer Activities”) at locations in the State of California. I am aware that Volunteer Activities are hazardous. I am voluntarily participating in these Volunteers Activities with the knowledge of the danger involved. I hereby agree to assume any and all risks of injury or death, and verify this statement by placing my initials here.  ←

I understand that these risks include, but are not limited to, death, serious neck and spinal injuries which may result in complete or partial paralysis, brain damage, serious injury to internal organs, serious injuries to the musculoskeletal system, loss of hand(s), finger(s), toe(s), arm(s), leg(s), severe lacerations and cuts which may result in serious and permanent injury to a loss of an eye(s), ear(s), or teeth and serious injury to other aspects of general health and well-being.

As consideration for my being permitted by Habitat for Humanity of Greater Los Angeles and any of its affiliated organizations to participate in these activities and use their tools and facilities, I hereby agree that I, my assignees, their heirs, distributes, guardians and legal representatives will not make a claim against, sue or attach the property of Habitat for Humanity of Greater Los Angeles or any affiliated organizations or the suppliers of any tools or equipment that I use in these activities, for injury or damage resulting from negligence from all actions, claims or demands that I, my assignees, heirs, guardians and legal representatives now have or may hereafter have for injury or damages resulting from my participation in any Habitat for Humanity of Greater Los Angeles activities.

I hereby grant and convey unto Habitat for Humanity of Greater Los Angeles all right, title, and interest in any and all photographic images and video / audio recordings made by Habitat for Humanity of Greater Los Angeles during my activities with Habitat for Humanity of Greater Los Angeles, including but not limited to any royalties or other benefits derived from such photographs or recordings.

**I HAVE CAREFULLY READ THIS ASSUMPTION OF RISK, RELEASE OF LIABILITY, AND RELEASE AGREEMENT AND I FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN ME AND HABITAT FOR HUMANITY OF GREATER LOS ANGELES AND ANY OF THEIR AFFILIATED ORGANIZATIONS. I AM SIGNING THE DOCUMENT OF MY OWN FREE WILL.**

Executed on this day  of  (month) Year

Volunteer Name (printed)

Volunteer Signature \_\_\_\_\_

Parent/Legal Guardian Name (printed)

Parent/Legal Guardian Signature (if applicable) \_\_\_\_\_

If volunteer is under the age of 18, his/her parent or legal guardian must sign. No one under the age of 16 is permitted to volunteer on the construction site, and no one under the age of 14 is permitted to volunteer in the ReStore.

## Standard Volunteer Guidelines

*Thank you for volunteering with Habitat for Humanity of Greater Los Angeles (Habitat LA). We hold our employees and volunteers to a high standard. Here are some guidelines for all Habitat LA volunteers:*

- Please be respectful and polite to all customers, volunteers and Habitat LA staff members.
- We do not tolerate offensive language (tattoos, clothing), violent behavior or being in the possession of any weapon.
- We have a zero-tolerance policy for being under the influence of any substance (alcohol or narcotic). Violating this policy will result in immediate dismissal.
- Habitat LA is not responsible for any personal belongings, vehicles or valuables.
- A Habitat LA staff member will instruct you on the location of all appropriate safety equipment and first aid supplies. Please utilize safety items such as back braces and gloves whenever possible.
- Please do not perform any action that could endanger you, another person, or company property. Ask for help if you are unsure as to your ability to perform an action.
- Due to safety concerns:
  - Sneakers, tennis shoes or work boots are the only shoes permitted.
  - No hoodies, daisy dukes, baggy pants, yoga pants, sweat pants, basketball shorts or tank tops.
  - Please do not use cell phones, iPods or other music devices while volunteering.
  - Please do not wear any jewelry that dangles or that can become entangled.
  - All volunteers must wear a name tag or badge and safety vest.
  - Volunteers are not allowed to operate any motorized company equipment.

*I acknowledge that I have read, understand, and agree to Habitat LA's ReStore Volunteer Guidelines.*

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Volunteer Name (Print Full Name)

\_\_\_\_\_  
Volunteer Signature

*Celebrating 25 years of building hope, lives and communities*