



Building a Greater Los Angeles

JOB TITLE: Architectural Design Intern
REPORTS TO: Rob Dwelle, Director of Housing Development & Design

Habitat for Humanity of Greater Los Angeles (Habitat LA) is seeking a qualified candidate to assist with plan production, permitting, material take-offs and 3-D framing modeling.

Habitat for Humanity of Greater Los Angeles has been an active affiliate of Habitat for Humanity International for more than 20 years. By providing affordable housing, home repairs, skilled construction training, financial education, and volunteer opportunities the organization has transformed millions of lives, helped stabilize communities and fostered economic vitality in the region. On average, the affiliate builds and renovates 100 homes in the Los Angeles region, ranking it among the largest affiliates nationwide.

SUMMARY OF ESSENTIAL FUNCTIONS

- Submit plans and secure building permits from local municipalities
- Material take offs
- 3-D framing modeling

SUMMARY OF JOB QUALIFICATIONS

- Candidate for this position must have excellent communication and problem-solving skills

This is a part time internship entailing 8-12 hours a week. Work days are flexible between Monday and Friday and flexible to accommodate school schedules. Please note: this is an unpaid position.

TO APPLY (NO CALLS OR WALK-INS PLEASE):

If you'd like to join our team, please send a **cover letter, resume and salary requirements** to:

EMAIL: HR@habitatla.org (Preferred)

MAIL: 8739 Artesia Blvd., Bellflower, CA 90706 – Attn: HR



Visit us at: www.habitatla.org

Employment is contingent upon completion of a satisfactory background check and drug screen

**Habitat for Humanity of Greater Los Angeles is an Equal Employment Opportunity employer. Applicants are considered without discrimination with regard to race, color, religion, sex, national origin, age, disability or other protected status and will consider qualified applicants with criminal histories in a manner consistent with the [Los Angeles Fair Chance Initiative for Hiring](#).*