



JOB TITLE: Warehouse Lead

REPORTS TO: ReStore Manager

Habitat for Humanity of Greater Los Angeles (Habitat LA) is seeking a qualified candidate to manage the backroom operations of the ReStore including the inflow and outflow of donations as well as the sold and overstock areas.

Habitat for Humanity of Greater Los Angeles has been an active affiliate of Habitat for Humanity International for more than 20 years. By providing affordable housing, home repairs, skilled construction training, financial education, and volunteer opportunities the organization has transformed millions of lives, helped stabilize communities and fostered economic vitality in the region. On average, the affiliate builds and renovates 100 homes in the Los Angeles region, ranking it among the largest affiliates nationwide.

SUMMARY OF ESSENTIAL FUNCTIONS

- Work with drivers to ensure trucks are unloaded quickly and efficiently and product is placed properly in the backroom prior to being priced and moved to the salesfloor
- Follow the current process for calling on sold items to ensure that the pick-up-later area stays available to hold new purchased items
- Engage and work with all volunteers to ensure we are getting the most productivity out of them based off their abilities while working in the backroom
- Communicate daily with the general manager, store manager and ASM to ensure items are being moved to the salesfloor to support sales

SUMMARY OF JOB QUALIFICATIONS

- Warehouse leadership experience is requested but not required
- A high school diploma or equivalent GED required.
- A valid driver's license, and proof of insurance required.

This is full-time position. Work schedule is Monday - Friday, 40 hours per week with some evening and weekends. Position requires local travel in the normal course of performing job duties with mileage reimbursement. Must have access to reliable transportation to perform job duties, valid driver's license and meet the state required amount of personal automobile liability insurance.

BENEFITS AND COMPENSATION: We offer a full benefits package: medical, dental, and vision coverage; life and AD&D insurance; vacation and sick leave; holidays; flexible spending accounts; and 401(K) retirement plan and employee discount in our ReStores. ***Compensation:*** DOE

TO APPLY (NO CALLS OR WALK-INS PLEASE):

If you'd like to join our team, please send a cover letter, resume and salary requirements to:

EMAIL: HR@habitatla.org (Preferred)

MAIL: 8739 Artesia Blvd., Bellflower, CA 90706 – Attn: HR

Visit us at: www.habitatla.org

Employment is contingent upon completion of a satisfactory background check and drug screen

**Habitat for Humanity of Greater Los Angeles is an Equal Employment Opportunity employer. Applicants are considered without discrimination with regard to race, color, religion, sex, national origin, age, disability or other protected status and will consider qualified applicants with criminal histories in a manner consistent with the [Los Angeles Fair Chance Initiative for Hiring](#).*



Building a Greater Los Angeles



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