



JOB TITLE: Warehouse/Sales Associate Angeles)

REPORTS TO: ReStore Manager & Assistant Manager (Los Angeles)

Habitat for Humanity of Greater Los Angeles (HFH GLA) is seeking a qualified candidate to assist in our Los Angeles ReStore as a Warehouse/Sales Associate

Habitat for Humanity of Greater Los Angeles has been an active affiliate of Habitat for Humanity International for more than 20 years. By providing affordable housing, home repairs, skilled construction training, financial education, and volunteer opportunities the organization has transformed millions of lives, helped stabilize communities and fostered economic vitality in the region. On average, the affiliate builds and renovates 100 homes in the Los Angeles region, ranking it among the largest affiliates nationwide.

SUMMARY OF ESSENTIAL FUNCTIONS

- Customer Service & Sales
- Physical loading/unloading, stocking and pricing of donations.
- General housekeeping of the facility
- Daily coordination with the Store manager in regards to duties & requirements
- Forklift operations
- Assisting other Affiliate staff whenever possible

SUMMARY OF JOB QUALIFICATIONS

- At least 1 year of experience in customer service
- High school diploma
- Drivers license
- OSHA certifiable for forklift training preferred

This is full-time position. Work schedule is either Saturday through Tuesday *or* Wednesday through Saturday, 8:30am-7:30pm with some evening and weekends. Position requires local travel in the normal course of performing job duties with mileage reimbursement. Must have access to reliable transportation to perform job duties, valid driver’s license and meet the state required amount of personal automobile liability insurance.

BENEFITS AND COMPENSATION: We offer a full benefits package: medical, dental , and vision coverage; short and long term disability insurance; life and AD&D insurance; vacation and sick leave; holidays; flexible spending accounts; 401(K) retirement plan and employee discount in our ReStores. **Compensation: \$15/hour**

TO APPLY (NO CALLS OR WALK-INS PLEASE):

If you’d like to join our team, please send a cover letter, resume and salary requirements to:

EMAIL: HR@habitatla.org (Preferred)

MAIL: 8739 Artesia Blvd., Bellflower, CA 90706 – Attn: HR



Visit us at: www.habitatla.org

Employment is contingent upon completion of a satisfactory background check.

**Habitat for Humanity of Greater Los Angeles is an Equal Employment Opportunity employer. Applicants are considered without discrimination with regard to race, color, religion, sex, national origin, age, disability or other protected status.*